

**MINUTES OF A MEETING OF THE GREENING THE BOROUGH WORKING GROUP HELD  
AT THE COUNCIL OFFICES, STATION ROAD, WIGSTON ON WEDNESDAY, 21  
SEPTEMBER 2016 COMMENCING AT 6.30 PM**

<b><u>IN ATTENDANCE:</u></b>		
Chair - Councillor D M Carter		
<b>COUNCILLORS (5):</b>		
Miss A R Bond	F S Broadley	R H Thakor
J W Boyce	M H Charlesworth	
<b>OFFICERS IN ATTENDANCE (5):</b>		
T Boswell	H Pearson	Ms M Smith
B Kew	Mrs J Smith	

Min Ref.	Narrative	Officer Resp.
10.	<b><u>APOLOGIES FOR ABSENCE</u></b>  Apologies were received from Cllr Boulter and Margaret Smith.	
11.	<b><u>NOTES OF THE PREVIOUS MEETING HELD ON 7 JULY 2016</u></b>  The notes of the previous meeting held on 7 July 2016 were agreed as an accurate record.	
12.	<b><u>MATTERS ARISING</u></b>  <b>Impermeable Driveways:</b> TB advised that we could build these into future planning policy. At present, planning permission is not required for any work that is less than 15 m <sup>2</sup> . Any works above 15m <sup>2</sup> is encouraged to have a permeable driveway and planning permission would also be needed.  <b>Brocks Hill:</b> It was advised that Brocks Hill and Peace Memorial Park had achieved a green flag award. A Heritage award had also been awarded. Cllr Boulter to advise where the information signs are to be placed.  <b>Cycle to Work Scheme:</b> 4 members of staff had taken up this scheme. The scheme is currently closed but will re-open in the New Year.  <b>Recycling Credits:</b> We are still awaiting to hear what County has agreed. An update will be provided once more information is available.  <b>Dog Bins:</b> Still outstanding as a Member Enquiry. JS to chase.  <b>Multi Access to Junction Road Car Park:</b> Matter now closed.  <b>Greenhouses at Bushloe House:</b> AV advised that no decisions will be made on the future use of the greenhouses until a full site survey has been undertaken. Cllr Boyce added that the long term use of Bushloe House is for a future discussion for Members to decide and that the greenhouses would form part of this wider scheme.	<b>AL</b>

	<p>Cllr Charlesworth asked who was included in the Asset Management Group. For clarification, the responsibility for looking at the Council Offices including the greenhouses is John Stemp and Steve Nash. The Community Buildings/Assets is the responsibility of Margaret Smith, Martin Hone, Adrian Thorpe and Avril Lennox (plus other officers as required).</p> <p><b>Information on Veganism:</b> to be brought forward to the next meeting.</p> <p><b>Brocks Hill:</b> Nothing to report at this meeting.</p>	
13.	<p><b><u>BOROUGH ENTRY SIGNS UPDATE</u></b></p> <p>The report from MS was reviewed and duly noted.</p> <p>Cllr Boyce enquired if it was possible to look at Saffron Road entrance which is staggered – the right side belongs to City Council, the left to us. It had been observed that the right side maintenance needed to be addressed. Would it be possible for someone to speak to the City Council to get it tidied up?</p>	
14.	<p><b><u>MAJOR PROJECTS UPDATE</u></b></p> <p>AL presented her report which was reviewed and duly noted.</p> <p><b>Incredible Edible/Edible Trail:</b> Malcolm Brown is to be invited to the next GOTB meeting on 28 November.</p> <p><b>Tree Carving at Bushloe House:</b> this matter went to PFD on 20 September but as that meeting dealt with statutory matters only, it will be brought forward to the next PFD meeting in October.</p> <p><b>Recruitment:</b> 2 posts are currently vacant with recruitment underway. The closing date is 21 September. AL reported that although these 2 posts were vacant, there had been no detriment to the maintenance arrangements at Brocks Hill and she requested that Brian Kew and his team were thanked for their hard work and efforts.</p> <p><b>Forestry Commission:</b> HP advised that he had been speaking to the Forestry Commission re. the thinning of the trees in the wooded area. Any work will be undertaken over the winter months. From feedback received, this work will be welcomed.</p>	
15.	<p><b><u>VOLUNTEERING UPDATE</u></b></p> <p>AL presented her report which was duly noted.</p>	
16.	<p><b><u>EVOLUTION OF TREE STRATEGY</u></b></p> <p>TB presented his report. The document was favourably received and a discussion held about how an abridged version could become a public document to help residents understand the values of trees.</p> <p>The group agreed that the revised document should go to the next Service Delivery meeting.</p>	
17.	<p><b><u>TREE NURSERY: PARTNERSHIP PROJECT (VERBAL UPDATE)</u></b></p>	

	<p>HP talked through his verbal report on the tree nursery and the partnership project being undertaken with Birkett House. Consideration is to be given to rolling this out to other schools if successful.</p> <p>Projects include seed collecting and planting and growing the seedlings on so that the borough can be planted with new trees.</p>	
18.	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p><b>Bedding Plants:</b> These should be reduced to an acceptable minimum and consideration given to replacing them with grasses and evergreen trees/shrubs. Move to more sustainable, permanent planting and reduce the need for bedding plants to where they are expected such as public places.</p> <p><b>Electric Car Charging Points:</b> TB advised that the installation on a driveway would be classed as permitted planning. Electric car charging points in public places are not all compatible with each other.</p> <p><b>Conservation Plaques:</b> Conservation areas are subject to period review. Consideration is to be given to undertake a further review in the next 12-18 months.</p>	
19.	<p><b><u>DATE OF NEXT MEETING</u></b></p> <p>28 November at 6.30pm</p>	

**THE MEETING CLOSED AT 8.30 PM**



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**CHAIR**  
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**MONDAY, 28 NOVEMBER 2016**  
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